

**DIVISION OF HIGHER LEARNING
ASSOCIATED BETH RIVKAH SCHOOLS**

ADMISSIONS POLICY AND PROCEDURES

The Division of Higher Learning of Associated Beth Rivkah Schools seeks to admit students with varied backgrounds. Academic competence is the major consideration in student selection. However, students' personal qualities, abilities, and contributions to school life are also considered.

Students applying to Division of Higher Learning of Associated Beth Rivkah Schools must meet one of the following requirements:

1. Have graduated high school and provide evidence of high school graduation
2. Have been homeschooled and provide documentation of homeschooling
3. Meet one of the recognized equivalents. Recognized equivalents include:
 - a. GED;
 - b. Successful completion of an associate's degree program;
 - c. Successful completion of at least 60 semester or trimester credit hours or 72 quarter credit hours that does not result in the awarding of an associate's degree, but that is acceptable for full credit toward a bachelor's degree at any institution; or
 - d. Enrollment in a bachelor's degree program where at least 60 semester or trimester credit hours or 72 quarter credit hours have been successfully completed, including credit hours transferred into the bachelor's degree program.

At Division of Higher Learning of Associated Beth Rivkah Schools's discretion, students who do not have a high school diploma may be admitted if they are beyond the age of compulsory education in this state and the Dean feels that they have the necessary skills to undertake the program of study offered at this institution.

Once an application and related documentation have been reviewed and deemed acceptable, the applicant is invited to a personal interview with the Dean or her representative.

Under unusual circumstances, applicants who have arrived from a foreign country and cannot produce documented proof of their high school graduation are required to provide self-certification attesting to the fact that they have in fact graduated. The self-certification process is done through completing the application for admission, which contains the name of the high school, its location, and the years of attendance. These applicants, too, must undergo a personal interview.

The admissions interview is an opportunity for the Dean, or an assigned representative to assess the student's compatibility with the rest of the student body, her general level of maturity to undertake post-secondary studies, as well as her personality traits. It is also aimed at providing the applicant with the opportunity to inquire about the school from an official representative of the academic department of DHL.

During the interview the student describes her high school studies, subject by subject. The applicant is then invited to select one of a choice of texts to read, explain, and discuss with the interviewer. Finally, the candidate is inquired as to her educational objectives. The Division of Higher Learning may request additional references and/or recommendations in order to evaluate the applicant conclusively.

At the conclusion of the admission process, applicants are notified of the decision of the Division of Higher Learning in writing. If accepted for enrollment, the applicant will then be asked to complete an admission form. Appeals of the decision may be made to the Office of the Dean prior to the beginning of the semester.