

## Completion Rate:

### *What is the Completion Rate?*

Completion rate: The number of students who have met the institution's graduation requirements including GPA and attendance and have completed the program within the maximum time frame (A) **plus** the number of students who were dropped from the program but were placed in training related positions (B) **divided by** the number of starts **minus** completion waivers(C).

### *Who is considered a completer?*

There are two groups of students who are considered completers. The first group is students who met the completion requirements, including making satisfactory academic progress, and received their certificate. The second group is students who did not receive their certificate but were placed in training related positions.

### *Who qualifies for a completion waiver?*

Students who are unable to complete the program may be counted as a completion waiver if supporting documentation is provided to demonstrate their inability to graduate based on the following criteria: Death, Incarceration, Active Military Duty, Serious Medical Illness, Relocation out of the area